



Bring the letter from your parish that allows you to marry in the Sacred Heart Chapel to your 1st Appointment.

Association with Our Lady of the Lake or the Sisters of Divine Providence: _____

Name of Priest performing the marriage _____ Phone _____

*****CONCERNING THE WEDDING COUPLE*****

BRIDE'S NAME _____ HM Address _____

(Best time to call)

Home PH: _____ Cell PH: _____ Morning - Evening **Email Address** _____

Parish: _____ Her Religion _____

Is this your 1st marriage: Yes ___ No ___ If no, how were you previously married? Civil ___ Catholic ___ Other _____

GROOM'S NAME _____ HM Address _____

(Best time to call)

Home PH: _____ Cell PH: _____ Morning - Evening **Email Address** _____

Parish: _____ His Religion _____

Is this your 1st marriage: Yes ___ No ___ If no, how were you previously married? Civil ___ Catholic ___ Other _____

Bride's Parents' Name & Phone number _____ Groom's Parents' Name & Phone number: _____

Have you made an Engagement Encounter? Yes ___ No ___ Will you need a tour of the Chapel and Bride's room? Yes ___ No ___

RESERVED DATES/TIMES (Office use only **Tour Date & Time:** _____)

PROPOSED WEDDING DATE: _____ **TIME FROM:** _____ **TO:** _____ **CONFIRM DATES** _____

PROPOSED REHEARSAL DATE: _____ **TIME FROM:** _____ **TO:** _____ **CONFIRM DATES** _____

FEES: Chapel rental fee: \$1100.00; Auditorium only: \$1200; Both Chapel and Auditorium \$2200

Deposit: \$200 (non-refundable) at the time of scheduling the wedding date, deposit is applicable to the respective total

BALANCE IS DUE TWO MONTHS BEFORE THE WEDDING.

*****OFFICE USE ONLY*****

Date of Deposit: _____ **Deposit Amount:** _____ **Cash or Check #** _____

Pastor's Letter of Permission to be married at OLL? Yes ___ No ___

Please confirm this will be a Catholic wedding: Yes ___ No ___

I have read and understand the POLICIES AND PROCEDURES to be observed for the use of Sacred Heart Conventual Chapel and agree to comply with these regulations.

SIGNATURE OF PARTIES: _____ **Date Signed:** _____

Groom: _____ **Bride:** _____

OLLU Reservation Manager: _____ **DATE:** _____