# **Privacy policy**

The Congregation of Divine Providence (CDP) has created this privacy policy to explain why we collect particular information and how we will protect your personal privacy within our web site. The following discloses our information gathering and dissemination practices for this web site.

In order to fully understand your rights we encourage you to read this privacy policy. The CDP reserves the right at any time and without notice to change this privacy policy simply by posting such changes on our site. Any such change will be effective immediately upon posting.

Questions regarding this statement should be directed to the CDP by sending an email to <a href="mailto:generalate@cdptexas.org">generalate@cdptexas.org</a>. Please reference this privacy policy in your subject line.

#### What Information We Collect and How We Use That Information

Our registration forms, requests for information and other inquiries require users to give us contact information that may include name, email address address, interests, and similar information. The information submitted by a website visitor is only used as needed to complete a request, donation, or registration. We will not use your information for other purposes nor will we share the information with other parties.

We do not sell or give away or in any way distribute to any organization or individual the information that users may from time to time provide to us in the course of requesting information or in any way making contact with us. We use your contact information for the sole purpose of responding to your inquiry, if a response is required.

#### **Internet Protocol Address**

We collect an IP address from all visitors to our site. An IP address is a number that is automatically assigned to your computer when you use the internet. We use IP addresses to analyze trends, track users' movement, and gather broad demographic information. IP addresses are not linked to personally identifiable information.

## Use of "Cookies"

Our site may use cookies. Cookies are pieces of information that some web sites transfer to the computer that is browsing that web site and are used for record-keeping purposes at many web sites. Many consider the use of cookies to be an industry standard.

## Security

All information provided to the CDP in the online donation process is transmitted using SSL (Secure Socket Layer) encryption. SSL is a proven coding system that lets your browser automatically encrypt, or scramble, data before you send it to us. We do not store credit card information or other sensitive information. Unfortunately, however, no data transmission over the Internet is 100% secure. While we strive to protect your information, we cannot ensure or warrant the security of such information.

# **Other Web Sites**

Our site contains links to other web sites. Please note that when you click on one of these links, you are entering another web site for which the CDP has no responsibility. We encourage you to read the privacy statements on all such sites as their policies may be different than ours.

## Contacting the Web Site

If you have any questions about this privacy policy, the practices of this site, or your dealings with this site, you can contact:

Congregation of Divine Providence Website Administrator 515 SW 24<sup>th</sup> Street San Antonio TX 78207

You can also send an email to generalate@cdptexas.org